



Expert Health & Safety
and Employment Law Consultants

Introduction

Lighthouse Risk Services LLP are an independent risk management consultancy; helping our clients to understand, manage and reduce their Health & Safety and Employment risks.

We provide a cost effective solution, delivering advice and support via a team of qualified consultants and legal professionals.

By employing Lighthouse, you reduce your overall risk costs and exposures, whilst achieving compliance with the relevant legislation.



Health & Safety Services



At Lighthouse, our Health & Safety consultants are qualified professionals trained to national standards with a wide experience of industry and commerce.

The suite of services available to you includes the following:

'Competent Person'

Lighthouse fulfil this role for you as required by the Management of Health & Safety at Work Regulations 1999

Health & Safety Audit

A 'Gap Analysis' audit of your business practices against applicable Health & Safety standards

Documentation

Policies, Safe Working Practices and Risk Assessments will be formulated

Training

Delivery of a range of practical safety training courses to your employees

Advice and Updates

Access to our 24/7 telephone advice line. We will also apply automatic updates to your procedures following changes in relevant legislation

Accident Investigations

Analysis, reporting and management of serious accidents or incidents within your business

Accreditations

Assistance with applications and renewals of a range of safety based accreditations

Online Support

Storage, formulation and updating of documents and your training matrix via the Lighthouse 'Online Management Platform'

Fee For Intervention (FFI) Indemnity Guarantee:

FFI is a regime implemented by the HSE on 01 October 2012 in order to aid cost recovery.

HSE inspectors now charge £124 + VAT per hour for any time spent investigating businesses for material breaches in UK Health & Safety legislation.

Lighthouse can provide an indemnity guarantee, reimbursing any FFI costs levied at your business up to £10,000 per incident and £25,000 per annual period.



Employment Law Support

Lighthouse employment law support services are delivered by a team of qualified, experienced legal professionals .

You will deal only with practising solicitors, providing you unambiguous legal support and advice.

These services are regulated and approved by the Solicitors Regulation Authority.

The suite of services available to you includes the following:

Employment Procedures Audit

A 'Gap Analysis' audit of your procedures against Employment Law best practice standards

Advice and Consultation

Unlimited telephone access to our solicitors for advice on all aspects of employment law. Should you be looking to; restructure, make redundancies, or take disciplinary action, our advice will guide you through the process

Written Responses

Our solicitors will draft responses to any third party correspondence you may receive from disgruntled employees or former employees

Employee Handbook

Thorough preparation of a bespoke handbook – setting the standards to which your employees are expected to adhere

Insurance Protection

Lighthouse can provide access to insurance products covering the costs and rewards of employment tribunals and disputes.

Lighthouse solicitors are included 'on panel', ensuring continuity of service from the initial correspondence through the entire claim procedure.

Employment Contracts

Drafting and preparation of contracts of employment for your business. We also offer a review and update service for any employment contracts already in place

Updates

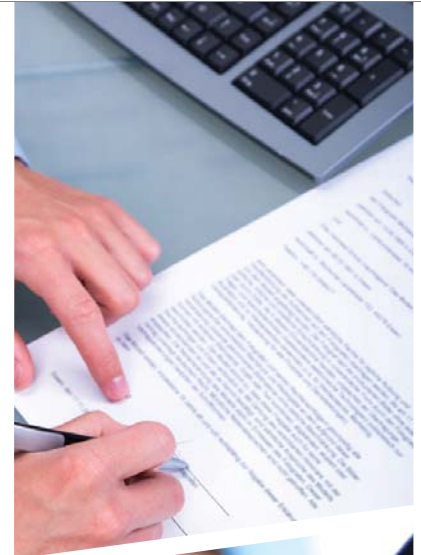
Where appropriate, written updates on UK Employment legislation and how it affects your business will be delivered

Seminars

Lighthouse periodically host seminars on 'hot topics' within the Employment Law arena, for which you are free to attend

Training

Delivery of procedural training for internal HR managers



Health & Safety Training



Health & Safety training is an excellent way of helping you engage your employees in safety awareness, whilst also providing enhanced protection to your business from the threat of civil liability issues.

At Lighthouse, our consultants have the competencies to deliver nationally recognised qualifications, along with in-house training built specifically for your business.

Some of the courses we deliver include:

First Aid Training

First Aid at Work (FAW) and Emergency First Aid at Work (EFAW)

IOSH Registered Courses

Managing Safely, Directing Safely and Working Safely

CIEH Registered Courses

Levels 1 & 2 in Health & Safety, Principles of Risk Assessment and Principles of COSHH

CITB Registered Courses

SMSTS (Site Manager) and SSSTS (Site Supervisor)

In-House Courses tailored to your business

Fire Safety, Fire Warden, Asbestos Awareness, Working at Height, Manual Handling, Plant Safety, Confined Spaces, Lone Working, Toolbox Talks etc.

In addition, we will periodically deliver 'Open' training courses at our offices.

E-Learning

Logistically, classroom based training is not always achievable, with E-Learning being a flexible alternative in keeping Health & Safety at the forefront of employee's minds.

Lighthouse Risk Services can provide access to an extensive suite of Royal Society for the Prevention of Accidents (ROSPA) approved E-Learning training courses, making health and safety training both easily accessible and cost effective.



Building Services

As the owner or tenant of a business premises, you may need to conduct certain surveys and assessments to help you manage your risks.

At Lighthouse, our Health & Safety consultants have the expertise to deliver the following to you:

Fire Risk Assessments

Applicable Legislation: The Regulatory Reform (Fire Safety) Order 2005

What Lighthouse will do:

- Assess your building, or part thereof, against the applicable HM Guidance publications for the risks pertaining to fire and provide a written assessment to minimise these risks.

Asbestos Management Surveys

Applicable Legislation: The Control of Asbestos Regulations 2012

What Lighthouse will do:

- A BOHS P402 qualified consultant will conduct either a; management, re-inspection or R & D survey of your building, to HSG 264 standards.
- Samples will be analysed by a UKAS accredited laboratory, and an assessment report written including a register of any asbestos containing materials discovered.

Legionella Risk Assessments

Applicable Legislation: Control of Substances Hazardous to Health Regulations 2002 (COSHH)

What Lighthouse will do:

- Assess your site against the Approved Code of Practice (ACoP) – L8 (The control of legionella bacteria in water systems).
- A written assessment will be provided containing details of how to reduce the risks identified.



Accreditation Support



Accreditations are a great way to showcase your business' competencies; however they're not always straight forward to achieve.

Accrediting bodies issue stringent guidelines on what they expect to see, along with conducting thorough audits before approving your accreditation.

At Lighthouse, our consultants are experienced and proficient in assisting with a variety of workplace accreditations including the following:

Construction based Health & Safety Accreditations such as:

- CHAS
- SAFEcontractor
- Constructionline
- SMAS

Quality Standards

- ISO 9001

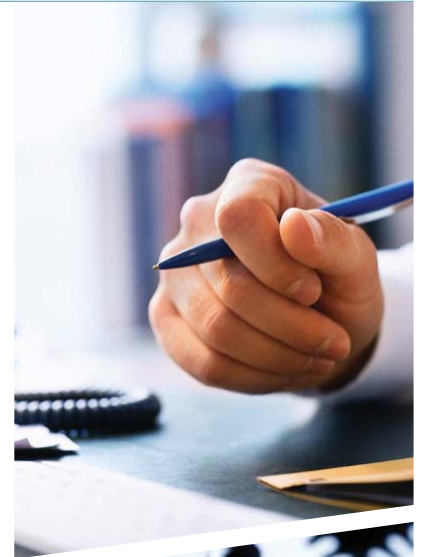
Environmental Standards

- ISO 14001

Health & Safety Standards

- OHSAS 18001

Lighthouse assist by; auditing, building and implementing the appropriate systems in order for you to gain these accreditations, along with liaising with the accrediting bodies on your behalf whenever necessary.





**NATIONWIDE SERVICE
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