

Disciplinary Policy eLearning

Disciplinary Policy eLearning from Lighthouse is a concise, specific course covering the basics of the Disciplinary Policy.

Disciplinary procedures are required to ensure fair treatment for those whose job performance is below an acceptable level and for those involved in breaches of discipline. The course follows the procedures recommended by the Acas (Advisory, Conciliation and Arbitration Service) Code of Practice on disciplinary and grievance procedures. The course is completely customisable to allow organisations to add, delete or amend content as appropriate to their needs.



Course Objectives

In this training course employees will learn:

- The stages involved in your organisation's disciplinary procedures
- The different types of disciplinary action available
- The right to be represented at any meetings
- The right to appeal disciplinary decisions

Benefits to your Organisation

- Ensure compliance with the Acas Code of Practice on disciplinary procedures
- Ensure employees are aware of your organisation's disciplinary procedures
- Reduce the incidents of issues progressing to Employment tribunals
- Completion time approximately 10 minutes